

SixIntoSeven Privacy Notice

Our contact details

Name: Eduboard Limited T/A askEddi (Company Number 10570208), ICO Registration ZA278740

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Phone Number: 0333 880 4403

E-mail: support@askeddi.com

SixIntoSeven is a project collaboration between the Association of School and College Leaders (ASCL), a pilot group of schools from different local authorities in North West England, School Leaders across the country and askEddi, through the forum of the Open Data Project for Schools.

The parties are participating in a project which is a rapid response to Covid-19 enabling a professional judgement of a pupil's capability in certain subjects and skill areas in their final year of primary school, to be shared with a secondary school the pupil will attend. This allows the secondary school to prepare for the start of the new academic year, support curriculum design and identify learning needs of the year 7 cohort without the need for immediate testing to form a baseline. Eduboard provide the **SixIntoSeven** platform on the OpenDataProject Website to deliver an alternative means of assessing the pupils.

The type of personal information we collect

The data we collect and process can be categorised as follows:

Business Data	School Data
<ul style="list-style-type: none">• Users' names and contact information (including email addresses);• Details of interactions that the School has with the Company regarding the Product, together with any other information that the School and chooses to provide the	<ul style="list-style-type: none">• School name and contact information (including school postal address, phone number and email address),• Pupils' first, middle and last names,• Unique Pupil Number (UPN),• Dates of birth,

<p>Company with, for example, through correspondence and interactions with our customer and technical support teams</p> <ul style="list-style-type: none"> • Information collected automatically relating to the Product to include information eg a user’s IP address, device type, unique device identification numbers and login information, browser-type and version, time zone setting, operating system and platform, broad geographic location (e.g. country or city-level location) and other technical information; • Information collected automatically relating to the Product about how a User’s device has interacted with the Site, including the pages accessed and links clicked, download errors, length of visits to certain pages, page interaction information, and methods used to browse away from any page. 	<ul style="list-style-type: none"> • Class year groups, • Professional judgement of pupil attainment, • ‘Contact required’ marker.
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How we get the personal information and why we have it

The personal information we process is provided to us directly by the subscribing secondary schools and their feeder primary schools. They manually input the school data into the platform. We collect this data for the following reasons:

- To fulfil the contractual arrangements with the schools
- To meet the purpose of the **SixIntoSeven** project as outlined above

Other than the parties authorised by the Agreement and detailed below, we will not share this information with any third parties.

You are not obliged to share personal information with us, but we would be unable to fulfil our contractual obligation to you if you do not provide it.

Under the General Data Protection Regulation (GDPR), the lawful basis we generally rely on is Article 6(1)(b) for processing this information.

However, we feel it is helpful to set out the lawful bases that **may** be relied on by the schools that are sharing data with us. Schools should ensure that they have selected and documented the appropriate legal bases for their purposes. Data subjects should ascertain the school's legal bases from the schools.

Type of data	Shared by	Shared with	Lawful basis
Business data	the secondary school	Eduboard Ltd via the SixIntoSeven platform	Article 6 (1) (b) Contract
	the primary school	Eduboard Ltd via the SixIntoSeven platform	Article 6 (1) (b) Contract
School data	the secondary school	Eduboard Ltd via the SixIntoSeven platform	Article 6 (1) (e) Public Task
	Eduboard Ltd via the SixIntoSeven platform	the secondary school	Article 6 (1) (b) Contract
	the primary School	Eduboard Ltd via the SixIntoSeven platform	Article 6 (1) (e) Public Task
	the primary school	the secondary school	Article 6 (1) (e) Public Task

How we store your personal information

For School Data

Name	Processing	Weblink
Amazon Web Services	Electronic data storage, cloud server and transmission service	https://aws.amazon.com

Microsoft (Azure, Office365)	Cloud Provider	https://azure.microsoft.com https://microsoft.com/en-gb/microsoft-365
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For Business Data

Name	Processing	Weblink
Amazon Web Services	Electronic data storage, cloud server and transmission service	https://aws.amazon.com
Microsoft (Azure, Office365)	Cloud Provider	https://azure.microsoft.com https://microsoft.com/en-gb/microsoft-365
Tidio	Third Party Customer Service platform	https://tidio.com
Capsule CRM	Third Party Customer Service platform	https://capsulecrm.com
Sage One	Financial management service platform	https://sageone.com

We do not share your data with any third party not contemplated by the Terms & Conditions or Data Sharing & Processing Agreement (including the Participation Agreement).

As this is a short term project to manage the current situation that has arisen as a consequence of the Covid19 pandemic, no school data will be retained by us beyond 31st July 2021.

We will then dispose your information by deleting all student and academic records from the SixIntoSeven system.

We will retain the Business Data for the period of the subscription plus 12 weeks (to enable a smooth transition between periods of subscription).

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

How these rights apply, will depend on the type of data, and the basis under which we process it. Please feel free to contact us to discuss or to make a request

Please contact us at

Eduboard Limited

30 Crosby Road North,

Liverpool,

Merseyside

L22 4QF

Phone Number: 0333 880 4403

E-mail: support@askeddi.com

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us using the details above

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>